Golden Crescent Regional Planning Commission

Request for Bid: Portable Bus Wash Unit

About Us:

The Golden Crescent Regional Planning Commission (GCRPC) is a voluntary association of local governments and special districts located in the area encompassed by Calhoun, DeWitt, Goliad, Gonzales, Jackson, Lavaca, and Victoria counties. GCRPC is one of twenty-four Regional Planning Commissions, also known as Councils of Government, in Texas.

Objective:

The Golden Crescent Regional Planning Commission (GCRPC) is seeking bids for one (1) portable bus wash unit capable of washing the exterior of our service vehicles within minutes. Our fleet consists of mini-vans, full-size vans, sport utility vehicle (SUV), small and medium cutaway buses. The unit shall clean the exterior of the vehicles for general required maintenance and to improve the public image of our public transportation services.

Scope of Work:

- Provide a unit capable of being operated by a single person.
- Provide a factory warranty on the unit and any other equipment provided.
- Provide delivery/installation/on-site set up.
- Provide staff training on how to properly operate and regularly maintain the unit.
- Unit must be delivered and installed no later than December 31, 2021.

NOTE: GCRPC does not have a loading dock, forklift, or any other equipment necessary to unload equipment from a freight companies’ vehicle. Freight company must have necessary equipment/manpower to unload.

Technical Specifications:

- Self-contained, motorized unit
- Maximum height: 10’
- Minimum 100-gallon water tank with drain valve
- Detergent reservoir
- Non-abrasive brush fibers
- Removable/replaceable spray nozzles
- Battery, gasoline, or diesel powered with power/fuel level indicator.
- Pallet jack-like controls

Bid Requirements & Response Format:

The following items should be included in your bids:

- Provide the vendor’s name, address, phone number, main contact person.
- Provide a minimum of two (2) public transportation agency references who have purchased the same unit.
- Product specifications, warranty and service policies, and any associated literature/manuals.
• A comprehensive pricing and/or rate sheet for all components and services you will provide under this RFB.
• Delivery timeframe upon issuance of a purchase order.

Review Criteria:
This is an open and competitive process for all qualified and reputable firms.
Bids will be evaluated, and an award made to the most responsible and responsive offeror whose submitted bid is most advantageous to GCRPC. GCRPC reserves the right to reject any or all bids or any portion thereof as deemed to be in the best interest of GCRPC.

Submissions:
All bids must be received no later than 5 P.M. on August 9, 2021.

Send Bids to:
Method: Bids by mail/delivery/email. Bids received after the deadline will not be accepted.

Golden Crescent Regional Planning Commission
Attention: Destany Franklin
1908 N. Laurent Street, Suite 600
Victoria, Texas 77901

The mailed bid package or email must be clearly marked “RFB – Portable Bus Wash Unit.”

For questions regarding this RFB, please contact Destany Franklin at (361) 578-1587 ext. 234 or by email at destanyf@gcrpc.org. GCRPC will accept written requests for interpretations submitted no later than July 12, 2021.

Project Schedule:
• RFB packets available: June 24, 2021
• Pre-Bid Conference: July 6, 2021 @ 10 am CST (if necessary)
• Request for Approved Equal (RFAs): July 17, 2021
• Response to RFAs: July 21, 2021
• Appeals and Request for Reconsideration: July 28, 2021
• Bids Due: August 9, 2021, not later 5:00 PM CST
• Bid Opening: August 16, 2021
• Notification of Award: August 25, 2021 @ 9:00AM CST

Additional Information:
GCRPC will issue a Purchase Order for the successful bid. The chosen vendor will be required to complete and submit Attachment 1 Addendum to Purchase Order Terms and Conditions Federally Assisted Supply or Service Contract agreeing to all applicable terms and conditions.
A final invoice shall be provided to GCRPC upon delivery and/or installation.
Offerors may submit more than one type of unit that meets the technical specifications. For example, within their submission they may include a bid for a battery-powered unit and a diesel-powered unit for GCRPC’s consideration.