Golden Crescent Regional Planning Commission
Transportation Programs
Title VI Civil Rights Written Complaint Form

Any person who believes that he or she, individually, or as a member of any specific class of persons, has been subjected to discrimination on the basis of race, color, or national origin may file a written complaint.

Section I – Basic Information

Name: ______________________________________________

Address: __________________________________________

Telephone Numbers: (Home)_________(Work)_______________

Electronic Mail Address (email): __________________________

Accessible Format Requirements?

Large Print _______ Audio tape _____TDD ___________ Other________________________

Section II

Are you filing this complaint on your own behalf?

Yes _____ No _____

[If you answered “yes” to this question, go to Section III.]

If not, please supply the name and relationship of the person for whom you are complaining:

_________________________________________________

Please explain why you have filed for a third party. ______________________________

____________________________________________________________________

Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.

Yes _____ No _____

Section III

I believe the discrimination I experienced was based on (check all that apply)

( ) Race ( ) Color ( ) National Origin

Date of Alleged Discrimination (Month, Day, Year): __________________________

GCRPC Office Use only:
Date Received___________________Complaint# Assigned__________________
Have you previously filed a Title VI complaint with GCRPC? Yes____ No____

If yes, what was your GCRPC Complaint Number? ________________

[Note: This information is needed for administrative purposes; we will assign the same complaint number to the new complaint.]

Have you filed this complaint with any of the following agencies?

Texas Department of Transportation ____ Federal Transit Administration ______

Department of Justice_______ Equal Employment Opportunity Commission _____

Other ________________________________

Have you filed a lawsuit regarding this complaint? Yes____ No____

If yes, please provide a copy of the complaint form.

Please sign here: _____________________________________________

Date: ______________

[Note - We cannot accept your complaint without a signature.]

_________________________________________________________

Please mail your completed form to:

Title VI Program Director
Golden Crescent Regional Planning Commission
Transportation Department
1908 N. Laurent, Suite 600
Victoria, Texas 77901
Golden Crescent Regional Planning Commission
Title VI – Complaint Form

Please indicate type of discrimination complaint(s).

( ) Discrimination on the Basis of Race
( ) Discrimination on the Basis of Color
( ) Discrimination on the Basis of National Origin

Please describe your complaint. You should include specific details such as names, dates, times, route numbers, witnesses, and any other information that would assist us in our investigation of your allegations. Please also provide any other documentation that is relevant to this complaint. Use additional sheets if necessary.

Please sign here: __________________________________________ Date: ______________

[Note - We cannot accept your complaint without a signature.]